



Republic of the Philippines
City of General Trias
Province of Cavite

CITY BUILDING REGULATORY DIVISION

M-F 8 am to 5 pm | Contact # 0960-216-1997 | obo@generaltrias.gov.ph



Let's Join Forces
For a More Progressive
General Trias

DEMOLITION PERMIT APPLICATION REQUIREMENTS

- Letter of Intent (1 Copy)**
 - address to **ENGR. NORMAN C. BUGTONG** (Building Official)
- Building Permit or Certificate of Occupancy (1 Copy)**
- Photos/Pictures of the Structure: Front, Right, Left, and Rear View (1 Set)**
- Lot Plan (2 Copies)**
 - duly prepared, signed and sealed by a LICENSED GEODETIC ENGINEER.
- Certified True Copy of the Transfer Certificate of Title (2 Copies)**
- Updated Tax Declaration (2 Copies)**
- Current Real Property Tax Official Receipt or Certificate of Non-Tax Delinquency (2 Copies)**
- As-Built Plans in Blueprint Standard Size 20" x 30" (2 Sets)** - duly prepared, signed and sealed by LICENSED ENGINEER and/or LICENSED ARCHITECT and the OWNER.
- Demolition Permit Form (2 Copies)**
 - Download Forms at <http://tinyurl.com/DPGentri> (*Print on LONG Size Bond Paper: Back-to-back*)
 - Completely and legibly filled-out with NO Erasures
 - To be signed and sealed by a LICENSED CIVIL ENGINEER/LICENSED ARCHITECT and the OWNER
 - Must be **NOTARIZED**
- Updated Professional Tax Receipt & PRC License of all involved Professionals (1 Copy)**
 - to be sealed and with three (3) signatures.
- Contract Amount/Contract Agreement (1 Copy)**
 - Must be **NOTARIZED**
- System or Method of Disposal of Demolished Structure (1 Copy)**
 - duly prepared, signed and sealed by a LICENSED ENGINEER/S

Clearances

- Construction Safety and Health Program Certificate** approved by **DOLE (1 Copy)**
 - Apply thru online at <https://cshp.dole4a.com>
- Barangay Clearance** for Demolition Permit **(1 Copy)**
- HOA or Developers Clearance (1 Copy)**– if located inside a subdivision
- Fire Safety Clearance** from **BFP (1 Copy)** – for Hot Works Operation

NOTE:

- **For representatives**, submit 1 Original Copy and 1 Photocopy of **NOTARIZED Authorization Letter** or **Special Power of Attorney** stating the specific task of the representative/authorized person (*to sign, to process, etc.*) in Demolition Permit Application.
- Attach a copy of **Valid ID** with three (3) signatures of both Owner and Authorized Person/Representative.